リーディングパート復習問題 400 - TEST 1-

- Thank you for your inquiry regarding the installation and usage of the ------ software your company, Pike Law Firm, has recently purchased.
 - (A) schedule
 - (B) schedules
 - (C) scheduling
 - (D) scheduled
- 2. Our software is designed to make the administration, scheduling and record-keeping of legal firms ------ easier for assistants and receptionists.
 - (A) much
 - (B) many
 - (C) some
 - (D) any
- **3.** I am aware, however, that the installation ------ may be a bit difficult.
 - (A) processing
 - (B) to process
 - (C) process
 - (D) processed
- To assist you, I have attached our -----installation guide, as well as a question and answer document to cover any additional problems.
 - (A) comprehension
 - (B) comprehensive
 - (C) comprehend
 - (D) comprehensibility
- **5.** Once you have installed the software, please follow the set-up guidelines and watch the ----- tutorial in order to become familiar with how our software works.
 - (A) introduce
 - (B) introducing
 - (C) introduced
 - (D) introductory

- **6.** If you are still having difficulty, please do not ------ to contact me again.
 - (A) hesitate
 - (B) hesitating
 - (C) hesitated
 - (D) hesitation
- **7.** I can arrange ------ a technician to visit your office and provide a software demonstration at your convenience.
 - (A) in
 - (B) on (C) to
 - (D) for
 - (D) 101
- **8.** This service is available ------ no additional charge.
 - (A) for
 - (B) at
 - (C) on
 - (D) over
- **9.** Thank you again for your ------ in our products.
 - (A) interesting
 - (B) interested
 - (C) interest
 - (D) interests
- **10.** Get professional investment advice from Michael Perrier on how to ensure a ------ future.
 - (A) comfortable
 - (B) comfortably
 - (C) comfort
 - (D) comforting

- **11.** Attendees will learn about local and global housing markets, and be provided with tips and strategies for ----- and profitable investments.
 - (A) safety
 - (B) safe
 - (C) safer
 - (D) safest
- **12.** Tickets are \$20 ------ seat, and will be available at the door.
 - (A) under
 - (B) on
 - (C) with
 - (D) per
- **13.** Get information on Port Smith's job market and connect with local businesses at this year's ------ lunch.
 - (A) network
 - (B) networks
 - (C) networked
 - (D) networking
- **14.** Representatives from over 45 businesses are expected to be in ------ .
 - (A) attend
 - (B) attendant
 - (C) attendance
 - (D) attendee
- **15.** Business reps should have their booths set up ------ 11:30 A.M.
 - (A) until
 - (B) throughout
 - (C) toward
 - (D) by

- **16.** Don't miss Port Smith's annual trade fair with companies ------ 18 different countries from around the world.
 - (A) represent
 - (B) representing
 - (C) represented
 - (D) representation
- **17.** Get product and service demonstrations, samples and discounts from a ------ range of retailers.
 - (A) big
 - (B) wide
 - (C) high
 - (D) many
- **18.** If you'd like to book a booth for your company, registration must be ------ before January 15.
 - (A) complete
 - (B) completion
 - (C) completing
 - (D) completed
- **19.** Booths are -----, so don't delay.
 - (A) limit
 - (B) limiting
 - (C) limited
 - (D) limits
- **20.** Bestselling author Sasha Badke offers her advice on how to ------ small businesses and what advertising mistakes to avoid.
 - (A) proceed (B) procure
 - (C) prolong
 - (D) promote

- **21.** Tickets are \$15 per seat and will be ------ at the door.
 - (A) availed
 - (B) avail
 - (C) availability
 - (D) available
- **22.** Due to ------ for this year's trade fair, the February committee meeting will be cancelled.
 - (A) prepare
 - (B) prepared
 - (C) preparing
 - (D) preparations
- **23.** The next meeting will be held at the ------ of March.
 - (A) begin
 - (B) began
 - (C) beginning
 - (D) begins
- **24.** Thank you so much for ------ a volunteer with our center.
 - (A) became
 - (B) becoming
 - (C) become
 - (D) to become
- **25.** As I mentioned in our phone call, the convention center has a lot of new events ------ and we need as much help as we can get.
 - (A) will be scheduling
 - (B) schedule
 - (C) scheduling
 - (D) scheduled

- **26.** I've worked out the ------ for the first few months of the year, and have made a list of tasks for you to help with if you're available.
 - (A) detailed
 - (B) to detail
 - (C) details
 - (D) detailing
- **27.** The most urgent task we need to do is to contact a new speaker for the seminar ------ next week.
 - (A) coming
 - (B) come
 - (C) comes
 - (D) came
- **28.** Michael Perrier was ------ to be hosting the event, but has had to cancel unexpectedly.
 - (A) supposing
 - (B) supposed
 - (C) suppose
 - (D) to suppose
- **29.** Luckily, Ted Luntasa had also shown some interest in ------ this seminar.
 - (A) to lead
 - (B) led
 - (C) lead
 - (D) leading
- **30.** Please contact him to find ------ if he is still available.
 - (A) in (B) out (C) to
 - (D) with

- **31.** The second event we'd like your help with is ------ January 19th.
 - (A) in
 - (B) on
 - (C) at
 - (D) with
- **32.** We are hosting a community lunch and need someone to help organize booths for the local business ------ that will be attending.
 - (A) representation
 - (B) represented
 - (C) representatives
 - (D) to represent
- **33.** Finally, I understand that you have some experience with website ------ and maintenance.
 - (A) creative
 - (B) created
 - (C) creating
 - (D) creation
- **34.** I would really appreciate it if you could put the new events calendar ------ our site.
 - (A) in
 - (B) with
 - (C) onto
 - (D) at
- **35.** If you have any ideas about how to update or improve the site, that would also be very _____.
 - (A) helpful
 - (B) available
 - (C) repeatable
 - (D) possible

- **36.** If you are interested, I will send you the ------ login name and password.
 - (A) administrator
 - (B) administrative
 - (C) administrate
 - (D) administration
- **37.** Thanks again for offering your time ------ the convention center.
 - (A) for
 - (B) with
 - (C) to
 - (D) on
- **38.** Due to a rainy weather forecast, today's Moreen Park Free Musical Performance, scheduled for 11:30 A.M., ------ been cancelled.
 - (A) have
 - (B) has
 - (C) had
 - (D) to have
- **39.** For those of you who have made the trip to see popular concert violinist Rosa Marche ------ a free performance at the band shelter, we are very sorry for the inconvenience.
 - (A) gave
 - (B) given
 - (C) give
 - (D) will give
- **40.** Given the recent heavy rain and the -----upcoming storm, park management has decided to cancel all free musical performances for the next ten days.
 - (A) predict
 - (B) predicting
 - (C) predicts
 - (D) predicted

リーディングパート復習問題 400 - TEST 2-

- 1. Weekly musical performances sponsored by the Bayview Symphony Orchestra are ------ to resume on May 23.
 - (A) expect
 - (B) expecting
 - (C) expects
 - (D) expected
- 2. For anyone interested in ------ a performance by Rosa Marche, she is expected to resume her free weekly performances on June 27 at 12:30 P.M. at the Moreen Park band shelter.
 - (A) seeing
 - (B) to see
 - (C) see
 - (D) seen
- **3.** For more information about this and ------ cancellations, please contact park management at (555) 333-0442.
 - (A) increasing
 - (B) incoming
 - (C) upcoming
 - (D) upholding
- **4.** ------ summer coming, the people of Millet are looking for more ways to enjoy the warm weather.
 - (A) To
 - (B) On
 - (C) For
 - (D) With
- **5.** One way to ------ up some sun is by trying one of the many restaurant patios around town.
 - (A) enjoy
 - (B) soak
 - (C) clear
 - (D) hang

- **6.** Millet has a ------ of restaurants with outdoor seating to fit your tastes and budget.
 - (A) variable
 - (B) variety
 - (C) vary
 - (D) variation
- **7.** For French dining, ------ the brand new La Paris Café.
 - (A) try(B) trying(C) to try(D) tried
- 8. This is a perfect place to enjoy fresh baked breads and tasty entrées ------ taking in the view of our beautiful city's skyline.
 - (A) where
 - (B) which
 - (C) while
 - (D) what
- **9.** If you're there for dinner, be sure to try the chef's ------ , maple-orange turkey.
 - (A) specialty
 - (B) special
 - (C) specialist
 - (D) specially
- **10.** To enjoy a ------ view of the Torga River, head to Torga Terrace on Aspen Street.
 - (A) outgoing
 - (B) undertaking
 - (C) increasing
 - (D) breathtaking

- **11.** Torga Terrace is a traditional steakhouse that uses only the highest quality meats, and you'll find their filet mignon ------ especially mouthwatering.
 - (A) be
 - (B) to be
 - (C) been
 - (D) will be
- **12.** Be sure to book ahead for a good spot on the patio, ------ tables are known to fill up quickly when the weather's nice.
 - (A) while
 - (B) where
 - (C) as
 - (D) so
- **13.** Finally, if you like your food spicy and exotic, ------ the Bangalore Garden Restaurant.
 - (A) go
 - (B) live
 - (C) try
 - (D) seem
- **14.** Feast on one of their hot Indian curry dishes while ------ the scents of their beautiful patio garden.
 - (A) inhaling
 - (B) inhale
 - (C) inhales
 - (D) inhaled
- **15.** Make sure to have water available, as some of their dishes are ------ hot.
 - (A) finally
 - (B) fortunately
 - (C) extremely
 - (D) clearly

- **16.** These are only a few of the many outdoor options available ------ you this summer here in the city of Millet.
 - (A) to
 - (B) on
 - (C) for
 - (D) with
- **17.** If you have any comments, or would like to recommend another restaurant, please feel free to contact me and I'll try to ------ it in my next column.
 - (A) tell
 - (B) talk
 - (C) mention
 - (D) speak
- **18.** I wanted to let you know that I really enjoyed your article on summer hotspots in the newspaper this ------ week.
 - (A) pass
 - (B) passing
 - (C) passed
 - (D) past
- **19.** I went to Torga Terrace yesterday and was very ------ .
 - (A) impressing
 - (B) impressed
 - (C) impress
 - (D) impresses
- **20.** The filet mignon was excellent and I really loved the patio ------ .
 - (A) scenery
 - (B) scent
 - (C) scene
 - (D) scenario

- **21.** I hope to try the other two restaurants you ------ sometime soon.
 - (A) to list
 - (B) lists
 - (C) listed
 - (D) listing
- **22.** I noticed that your article didn't mention a vegetarian option, so I thought I would ------ a suggestion.
 - (A) take
 - (B) cause
 - (C) attend
 - (D) make
- **23.** There is a new restaurant on Parker Avenue near the edge of the city, ------Angela's Alcove, which opened last month.
 - (A) call
 - (B) calling
 - (C) called
 - (D) to call
- **24.** Their patio has a wonderful view of the Hillhurst Forest Park, and their menu is full of ------ choices.
 - (A) interest
 - (B) interested
 - (C) interesting
 - (D) interests
- **25.** I've been there for dinner a few times and can't ------ the fantastic taste of their fettuccine pesto.
 - (A) forget
 - (B) remind
 - (C) announce
 - (D) notify

- **26.** They also have an ------ variety of healthy dessert choices.
 - (A) impression
 - (B) impressive
 - (C) impress
 - (D) impressed
- **27.** They are only \$5 a dish, and are all made with ------ grown fruit.
 - (A) location
 - (B) locate
 - (C) located
 - (D) locally
- **28.** I'm hoping ------ a chance to try their lunch menu soon because it also looks quite good.
 - (A) to
 - (B) with
 - (C) for
 - (D) on
- **29.** It ------ falafel pitas and fresh Greek salads, as well as tofu soup and chickpea soup.
 - (A) including
 - (B) include
 - (C) includes
 - (D) inclusion
- **30.** If you are able to, please ------ this place in next week's article.
 - (A) mention (B) talk
 - (C) speak
 - (D) tell

- **31.** It's a new business, so I'm sure they would appreciate the -----.
 - (A) public
 - (B) publicity
 - (C) publication
 - (D) publicize
- **32.** Thanks again for your interesting and ------ articles.
 - (A) informative
 - (B) information
 - (C) informing
 - (D) inform
- 33. I look forward to ----- next week's edition.
 - (A) read
 - (B) be read
 - (C) reading
 - (D) be reading
- **34.** We thank you for your interest in our company, specifically our swimming pool design and ------ services.
 - (A) install
 - (B) installment
 - (C) installing
 - (D) installation
- **35.** You ------ expressed a desire to purchase an in-ground swimming pool for your estate.
 - (A) soon
 - (B) recently
 - (C) efficiently
 - (D) gradually

- **36.** It is important when choosing a swimming pool to ------ the size and condition of the lot.
 - (A) consideration
 - (B) considerable
 - (C) consider
 - (D) considerate
- **37.** For example, if you have large portions of the lot devoted to gardens, it may be necessary to reduce the garden size to accommodate the swimming pool and ------ patio.
 - (A) surrounding
 - (B) surrounded
 - (C) surround
 - (D) surrounds
- **38.** Our company can assist you in remodeling the landscape in order to create a ------ environment.
 - (A) please
 - (B) pleased
 - (C) pleasant
 - (D) pleasing
- **39.** Similarly, many clients have difficulty ------ the material for their pool patio.
 - (A) choose
 - (B) chosen
 - (C) to choose
 - (D) choosing
- **40.** We commonly recommend a simple slate gray stone as it ----- well with outdoor furniture.
 - (A) coordinated
 - (B) coordinate
 - (C) coordinates
 - (D) coordinating

リーディングパート復習問題 400 - TEST 3-

- Our design team, however, can assist you in ------ the color and shape of the patio stones in order to ensure they match with the appearance of surrounding buildings.
 - (A) choose
 - (B) chose
 - (C) choosing
 - (D) chosen
- **2.** Lastly, choosing a pool shape and size is a very ------ task.
 - (A) less
 - (B) larger
 - (C) little
 - (D) large
- **3.** We recommend that you ------ one of our design specialists to visit your property in order to develop some mock designs.
 - (A) request
 - (B) are requesting
 - (C) requests
 - (D) are requested
- **4.** I have enclosed a full product list as well as our ------ design magazine.
 - (A) previously
 - (B) fully
 - (C) yearly
 - (D) originally
- **5.** Please take a look at some of the sample designs and do not ------ to contact me directly with any questions.
 - (A) hesitate
 - (B) be hesitated
 - (C) hesitating
 - (D) hesitant

- **6.** I look forward to working with you through every ------ of design and development of your swimming pool.
 - (A) stages
 - (B) staged
 - (C) staging
 - (D) stage
- **7.** I am pleased to be able to offer my thoughts and opinions regarding the services your company, Sunscape Gardening, has provided me ------ this summer.
 - (A) to
 - (B) with
 - (C) for
 - (D) on
- **8.** I have attached the ------ customer service survey you sent me, but I would like to make some additional comments.
 - (A) complete
 - (B) completes
 - (C) completing
 - (D) completed
- **9.** I have been ------ happy with the work that Sunscape Gardening has done for my business, the WestField Golf Course.
 - (A) lastly(B) extremely(C) finally
 - (D) costly
- **10.** This was the first year I decided to ------ a landscaping company rather than run my own landscaping department.
 - (A) hire
 - (B) structure
 - (C) proceed
 - (D) occupy

- **11.** I must say, the work Sunscape Gardening did was far superior ------ what I had been able to complete and it took away a large portion of the pressure that comes with running a big business.
 - (A) for
 - (B) to
 - (C) with
 - (D) on
- **12.** Many of my regular customers have commented on the quality of the grass, as well as the beauty of the ------ gardens and lawns.
 - (A) manicure
 - (B) manicures
 - (C) manicuring
 - (D) manicured
- **13.** I would certainly like to ------ Sunscape Gardening's services for next season.
 - (A) respond
 - (B) remind
 - (C) request
 - (D) return
- **14.** The last time we spoke, you mentioned that Sunscape Gardening would be ------ its services to some light stone work.
 - (A) expanding
 - (B) expanded
 - (C) expand
 - (D) expands
- **15.** If this is true, I would like to get ------ more information from you about this.
 - (A) any
 - (B) some
 - (C) a
 - (D) most

- **16.** I have a walkway that needs to be ------ next season.
 - (A) repair
 - (B) repairs
 - (C) repairing
 - (D) repaired
- **17.** Could you please e-mail ------ any information you have about your new service packages?
 - (A) I
 - (B) my
 - (C) me
 - (D) mine
- **18.** Thank you so much for your help. I look forward to ------ from you.
 - (A) hearing
 - (B) writing
 - (C) talking
 - (D) seeing
- **19.** Thank you once again for ------ Comfort Suites.
 - (A) choose
 - (B) chosen
 - (C) chose
 - (D) choosing
- **20.** The following are the details of your ------ online booking.
 - (A) confirmed
 - (B) confirming
 - (C) confirm
 - (D) confirms

- **21.** Please contact us as soon as possible if any of these ------ are not accurate.
 - (A) detail
 - (B) details
 - (C) detailing
 - (D) detailed
- 22. Also, if you would like to take advantage of our free airport shuttle, please let us know in ------.
 - (A) advance
 - (B) advances
 - (C) advancement
 - (D) advancing
- **23.** As a valued member of our rewards club, we appreciate your patronage and look forward to providing you with a ------ and relaxing holiday.
 - (A) comforting
 - (B) comfort
 - (C) comfortable
 - (D) comforts
- 24. Furthermore, if you would like to receive ------ bonus points on your membership card, be sure to complete the Comfort Suites quality survey upon completion of your stay.
 - (A) redeemable
 - (B) capable
 - (C) possible
 - (D) unable
- **25.** I always enjoy my trips to New Zealand, and I'm glad that I've found such an affordable and ------ place to stay.
 - (A) enjoy
 - (B) enjoyment
 - (C) enjoyable
 - (D) to enjoy

- **26.** Their friendly staff greeted us at the airport and treated us very well ------ the trip.
 - (A) throughout
 - (B) while
 - (C) still
 - (D) until
- **27.** I was especially ------ with the effort they put into making my children feel comfortable.
 - (A) impress
 - (B) impressed
 - (C) impressive
 - (D) impression
- **28.** The room they ------ us was spotless, and we didn't have any difficulties or inconveniences during our stay.
 - (A) are given
 - (B) give
 - (C) gave
 - (D) given
- **29.** I will ------ book with this Comfort Suites location again in the future.
 - (A) defining
 - (B) define
 - (C) definitely
 - (D) definite
- **30.** ------ many of you are aware, Globe Publishing has just agreed on a contract with Headlines magazine.
 - (A) While
 - (B) Whereas
 - (C) As
 - (D) Therefore

- **31.** We are very ------ about this opportunity to further expand our international business.
 - (A) excite
 - (B) exciting
 - (C) excited
 - (D) excitement
- **32.** Headlines magazine is a very -----publication that has continued to grow in popularity over the past seven years.
 - (A) success
 - (B) successful
 - (C) succession
 - (D) successive
- 33. It is now ordered by ------ ten thousand people every month.
 - (A) through
 - (B) without
 - (C) with
 - (D) over
- **34.** As a result of this new contract. Globe Publishing is now seeking to hire new employees to fill positions that will soon be _____
 - (A) opening
 - (B) opened
 - (C) opens
 - (D) to be opened
- **35.** Most prominently, we are seeking a senior editor to coordinate with Headlines magazine's journalists and photographers to ----- that the editing and printing process runs smoothly.
 - (A) assure
 - (B) ensure
 - (C) insure
 - (D) sure

- **36.** This position will be a very ------ job, and will require someone with extensive editing experience and strong references.
 - (A) demand
 - (B) demanded
 - (C) demands
 - (D) demanding
- **37.** The chosen candidate will also be expected to relocate ----- the greater Melbourne area.
 - (A) on
 - (B) with
 - (C) to
 - (D) for
- **38.** If any current employees would like to apply ----- this position, or know someone who would fit our needs, please have a complete application package sent to my office by the end of this month.
 - (A) to
 - (B) for
 - (C) in
 - (D) with
- **39.** My name is Seri Moon and I'm writing to express my great ----- in the position of senior editor at Globe Publishing.
 - (A) interest
 - (B) interesting
 - (C) interested
 - (D) interestingly
- **40.** I was notified ------ this position by Christopher Lewis, a marketing assistant in your company.
 - (A) with (B) of (C) by
 - (D) to

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- **1.** I believe that I would be a perfect fit -----this position because of my experience and education.
 - (A) on
 - (B) to
 - (C) at
 - (D) for
- I graduated with honors from the University of Sydney, and I ------ worked as an editor's assistant for the past four years under James Crombey, the editor in chief of Focus Publications.
 - (A) have
 - (B) having
 - (C) had
 - (D) have been
- **3.** During this time I became very familiar with the use of ------ programs and printing procedures.
 - (A) edited
 - (B) editing
 - (C) to edit
 - (D) edit
- **4.** If ------ for this position, I would be able to move to Melbourne promptly and start as soon as possible.
 - (A) choose
 - (B) chose
 - (C) choosing
 - (D) chosen
- Along ------ my résumé, please find attached reference letters from my university professor, Brent Harding, as well as from Mr. Crombey.
 - (A) to
 - (B) with
 - (C) on
 - (D) of

- **6.** Thank you for your time, and I look forward to ------ from you.
 - (A) writing
 - (B) seeing
 - (C) hearing
 - (D) looking
- **7.** Visitors to Knoxville University are ------ to have a parking permit to park their vehicles on campus.
 - (A) require (B) to require
 - (C) required
 - (D) requiring
- **8.** Many clients want to communicate with us through phone calls and e-mails ------ others prefer to speak to us in person.
 - (A) while
 - (B) unless
 - (C) during
 - (D) despite
- **9.** This is to serve as a ------ to all employees hired during the spring hiring period of this year that management has scheduled your first performance evaluation.
 - (A) remaining
 - (B) reminder
 - (C) reduction
 - (D) requirement
- **10.** Department managers will be -----evaluation meetings from the 14th to 18th of this month.
 - (A) conducted
 - (B) conduct
 - (C) conductor
 - (D) conducting

- **11.** All new employees will be evaluated and ------ of employment will be renegotiated.
 - (A) terminations
 - (B) suppliers
 - (C) terms
 - (D) tardiness
- **12.** Selected employees will be promoted to full salary positions based ------ their performance scores and will have access to additional benefits.
 - (A) of
 - (B) in
 - (C) on
 - (D) at
- **13.** For example, ------ employees with families may choose to purchase a health insurance or dental insurance package.
 - (A) promoted
 - (B) promotes
 - (C) promoting
 - (D) promote
- **14.** Be sure to ------ these options fully during your performance meeting with your department manager.
 - (A) say
 - (B) talk
 - (C) discuss
 - (D) mention
- **15.** They will be responsible for ------ all aspects of the transition to pre-selected candidates.
 - (A) explanation
 - (B) explain
 - (C) explained
 - (D) explaining

- **16.** At the last board meeting, Steven Collins reported on the progress in ------ the new company-wide recycling program.
 - (A) being implemented
 - (B) implementing
 - (C) implement
 - (D) implemented
- **17.** The higher minimum wage approved by the California state government will ------ to an increase in the cost of labor for local businesses.
 - (A) go
 - (B) communicate
 - (C) lead
 - (D) leave
- **18.** Mr. Ebihara will go to the meeting room and make sure everything is set up at ------ one hour before he presents his proposal to the new clients.
 - (A) little
 - (B) less
 - (C) much less
 - (D) least
- **19.** Dwyer Roasters will produce instant Coffee ------ for local consumption and for overseas export.
 - (A) both
 - (B) either
 - (C) not only
 - (D) neither
- **20.** We spent days ------ many ideas and eventually summarized them into a one-page overview for the CEO.
 - (A) suggests
 - (B) suggested
 - (C) to suggest
 - (D) suggesting

- **21.** Mr. Shin explained that the proposed marketing campaign for Seer's new diet drink is ------ at young men in their twenties.
 - (A) aim
 - (B) aiming
 - (C) aimed
 - (D) aims
- **22.** The lease on the Ferry Building was just renewed by the current tenant for ------ five years.
 - (A) other
 - (B) others
 - (C) another
 - (D) some
- **23.** As a valued member of our rewards club, we appreciate your patronage and look forward to providing you with a comfortable and ------ holiday.
 - (A) relaxing
 - (B) relaxed
 - (C) relax
 - (D) to be relaxed
- **24.** McDonnell Construction is proud to have assisted the Florida state government with the ------ of many important historical buildings in the state.
 - (A) requirement
 - (B) restoration
 - (C) resignation
 - (D) response
- **25.** Before ------ a business plan, all entrepreneurs should research the target markets for their business concepts.
 - (A) prepares
 - (B) prepared
 - (C) prepare
 - (D) preparing

- **26.** Akihiro Yamada, Director of Purchasing, is responsible for ensuring the ------ payment to all suppliers.
 - (A) courteous
 - (B) former
 - (C) previous
 - (D) prompt
- **27.** The government has implemented a number of new fiscal policies ------ the current economic crisis.
 - (A) address
 - (B) addressed
 - (C) addressing
 - (D) to be addressed
- **28.** With the retirement of Dr. Philip Holdings, Ms. Tetsuyo Greene will present the team's research results at the UBJ Biotech Research Symposium ------.
 - (A) itself
 - (B) it
 - (C) her
 - (D) herself
- Mr. Billon's two o'clock flight to Houston was
 ------ because of fog, but only for fifteen minutes.
 - (A) delaying
 - (B) delayed
 - (C) delay
 - (D) to have been delayed
- **30.** Orders submitted by 2:00 P.M. on weekdays will be ------ and shipped by the end of the next business day.
 - (A) processed
 - (B) processing
 - (C) process
 - (D) to have been processed

- **31.** Yocchi Wellness Center is delighted to announce that it will be expanding its range of services as well as ------ several new clinic locations.
 - (A) added
 - (B) adding
 - (C) adds
 - (D) addition
- **32.** In addition to their headquarters ------ in the prestigious Conners Private Hospital, Yocchi Wellness Center will open three more clinics in regional satellite cities.
 - (A) locating
 - (B) located
 - (C) locate
 - (D) location
- **33.** In order to cope with the ------ demand for services, owner and founder Dr. Robert Linde will also offer an after-hours service for those who cannot meet the regularly scheduled clinic hours.
 - (A) increase
 - (B) decrease
 - (C) increasing
 - (D) decreasing
- **34.** All Yocchi Wellness Centers will offer -----hours until 9 P.M. Monday through Friday.
 - (A) extend
 - (B) extended
 - (C) extension
 - (D) to be extended
- **35.** For more information, ------ the names of participating health professionals, please visit www.yocchiwellness.ca.
 - (A) includes
 - (B) to be included
 - (C) including
 - (D) inclusion

- **36.** This position will be a very demanding job, and will require someone with ------ editing experience and strong references.
 - (A) extension
 - (B) extensive
 - (C) extend
 - (D) extends
- **37.** The chosen candidate will also be ------ to relocate to the greater Melbourne area.
 - (A) expect
 - (B) expectation
 - (C) expected
 - (D) expecting
- **38.** If any current employees would like to apply for this position, or know someone who would ------ our needs, please have a complete application package sent to my office by the end of this month.
 - (A) put
 - (B) need
 - (C) fit
 - (D) respond
- **39.** My name is Seri Moon and I'm writing to ------ my great interest in the position of senior editor at Globe Publishing.
 - (A) be expressed
 - (B) expressing
 - (C) express
 - (D) expression
- **40.** I was notified of this position by Christopher Lewis, a marketing ------ in your company.
 - (A) assist
 - (B) assistance
 - (C) assisting
 - (D) assistant

リーディングパート復習問題 400 - TEST 5-

- Thank you for your inquiry ------ the installation and usage of the scheduling software your company, Pike Law Firm, has recently purchased.
 - (A) regarded
 - (B) regarding
 - (C) regards
 - (D) regard
- 2. Our software ------ designed to make the administration, scheduling and record-keeping of legal firms much easier for assistants and receptionists.
 - (A) is
 - (B) are
 - (C) be
 - (D) will have been
- **3.** I am aware, however, that the ------ process may be a bit difficult.
 - (A) install
 - (B) installment
 - (C) installing
 - (D) installation
- **4.** To assist you, I have attached our comprehensive installation guide, as well as a question and answer document to cover any ------ problems.
 - (A) addition
 - (B) adding
 - (C) additional
 - (D) add
- Once you have installed the software, please follow the set-up guidelines and watch the introductory ------ in order to become familiar with how our software works.
 - (A) tutor
 - (B) tutorial
 - (C) tutors
 - (D) tutoring

- **6.** If you are still having ------, please do not hesitate to contact me again.
 - (A) difference(B) differently
 - (C) difficulty
 - (D) difficult
- **7.** I can arrange for a technician to visit your office and provide a software demonstration at your ------.
 - (A) convenience
 - (B) convenient
 - (C) convene
 - (D) convection
- **8.** This service is ------ at no additional charge.
 - (A) availability(B) unavailable
 - (C) available
 - (C) available
 - (D) avail
- **9.** Thank you again for your interest ------ our products.
 - (A) on (B) to
 - (C) at
 - (D) in
- **10.** Get professional investment advice from Michael Perrier on how to ------ a comfortable future.
 - (A) ensures
 - (B) ensure
 - (C) ensured
 - (D) ensuring

- **11.** Attendees will learn about local and global housing markets, and ------ with tips and strategies for safe and profitable investments.
 - (A) be provided
 - (B) provide
 - (C) provides
 - (D) will provide
- **12.** Tickets are \$20 per seat, and will be available ------ the door.
 - (A) along
 - (B) at
 - (C) into
 - (D) between
- **13.** Get information on Port Smith's job market and ------ with local businesses at this year's networking lunch.
 - (A) connect
 - (B) connects
 - (C) connecting
 - (D) to have been connected
- **14.** Representatives from over 45 businesses are expected ------ in attendance.
 - (A) are
 - (B) will be
 - (C) to be
 - (D) are being
- **15.** Business ------ should have their booths set up by 11:30 A.M.
 - (A) reps
 - (B) cards
 - (C) accounts
 - (D) opportunities

- **16.** Don't miss Port Smith's annual trade fair with companies representing 18 different countries from ------ the world.
 - (A) around
 - (B) through
 - (C) among
 - (D) onto
- **17.** Get product and service demonstrations, samples and discounts from a wide range of ______.
 - (A) retail
 - (B) retails
 - (C) retailer
 - (D) retailers
- **18.** If you'd like to ------ a booth for your company, registration must be completed before January 15.
 - (A) book
 - (B) booking
 - (C) books
 - (D) booked
- **19.** Booths are limited, so don't -----.
 - (A) delaying
 - (B) delay
 - (C) be delayed
 - (D) have been delayed
- **20.** Bestselling author Sasha Badke offers her advice on how to promote small businesses and what advertising ------ to avoid.
 - (A) mistaking
 - (B) mistakes
 - (C) to mistake
 - (D) mistakenly

- **21.** Tickets ------ \$15 per seat and will be available at the door.
 - (A) was
 - (B) were
 - (C) is
 - (D) are
- **22.** Due to preparations for this year's trade fair, the February committee meeting ------.
 - (A) cancel
 - (B) cancels
 - (C) canceled
 - (D) will be canceled
- **23.** The next meeting will ------ at the beginning of March.
 - (A) hold
 - (B) holds
 - (C) held
 - (D) be held
- **24.** Thank you so much ------ becoming a volunteer with our center.
 - (A) to
 - (B) toward
 - (C) on
 - (D) for
- **25.** As I ------ in our phone call, the convention center has a lot of new events scheduled and we need as much help as we can get.
 - (A) mention
 - (B) mentions
 - (C) mentioned
 - (D) was mentioned

- **26.** I ------ out the details for the first few months of the year, and have made a list of tasks for you to help with if you're available.
 - (A) work
 - (B) works
 - (C) am working
 - (D) have worked
- 27. The most ------ task we need to do is to contact a new speaker for the seminar coming next week.
 - (A) previous
 - (B) urgent
 - (C) satisfied
 - (D) affluent
- **28.** Michael Perrier was supposed to be hosting the event, but has had to cancel -----.
 - (A) dramatically
 - (B) efficiently
 - (C) unexpectedly
 - (D) formerly
- **29.** Luckily, Ted Luntasa had also shown some ------ in leading this seminar.
 - (A) interest
 - (B) interested
 - (C) interesting
 - (D) interestingly
- **30.** Please contact him to find out if he is ------ available.
 - (A) by(B) otherwise(C) beyond(D) still

- **31.** The second event we'd like ------ help with is on January 19th.
 - (A) you
 - (B) your
 - (C) yours
 - (D) yourself
- **32.** We are hosting a community lunch and need someone to help ------ booths for the local business representatives that will be attending.
 - (A) organize
 - (B) organized
 - (C) organizes
 - (D) be organized
- **33.** Finally, I understand ------ you have some experience with website creation and maintenance.
 - (A) which
 - (B) what
 - (C) that
 - (D) where
- **34.** I would ------ appreciate it if you could put the new events calendar onto our site.
 - (A) real
 - (B) reality
 - (C) really
 - (D) realize
- **35.** If you have ------ ideas about how to update or improve the site, that would also be very helpful.
 - (A) another
 - (B) any
 - (C) most
 - (D) much

- **36.** If you are -----, I will send you the administrator login name and password.
 - (A) interest
 - (B) interests
 - (C) interesting
 - (D) interested
- **37.** Thanks again for ------ your time to the convention center.
 - (A) offering
 - (B) ordering
 - (C) objecting
 - (D) organizing
- **38.** ------ a rainy weather forecast, today's Moreen Park Free Musical Performance, scheduled for 11:30 A.M., has been cancelled.
 - (A) Although
 - (B) Even if
 - (C) Despite
 - (D) Due to
- **39.** For ------ of you who have made the trip to see popular concert violinist Rosa Marche give a free performance at the band shelter, we are very sorry for the inconvenience.
 - (A) this
 - (B) that
 - (C) these
 - (D) those
- **40.** ------ the recent heavy rain and the predicted upcoming storm, park management has decided to cancel all free musical performances for the next ten days.
 - (A) Give
 - (B) Giving
 - (C) Given
 - (D) To be giving

リーディングパート復習問題 400 - TEST 6-

- 1. Weekly musical performances ------ by the Bayview Symphony Orchestra are expected to resume on May 23.
 - (A) sponsor
 - (B) sponsoring
 - (C) sponsored
 - (D) to be sponsoring
- 2. For ------ interested in seeing a performance by Rosa Marche, she is expected to resume her free weekly performances on June 27 at 12:30 P.M. at the Moreen Park band shelter.
 - (A) other
 - (B) which
 - (C) anyone
 - (D) what
- **3.** For ------ information about this and upcoming cancellations, please contact park management at (555) 333-0442.
 - (A) many
 - (B) another
 - (C) more
 - (D) far
- **4.** With summer coming, the people of Millet ------ looking for more ways to enjoy the warm weather.
 - (A) is
 - (B) are
 - (C) be
 - (D) having been
- **5.** One way to soak up some sun is by trying one of the many restaurant ------ around town.
 - (A) patio
 - (B) patios
 - (C) garden
 - (D) gardening

- **6.** Millet has a variety of ------ with outdoor seating to fit your tastes and budget.
 - (A) restaurant (B) restaurants
 - (C) restroom
 - (D) rest
- **7.** ------ French dining, try the brand new La Paris Café.
 - (A) To (B) With (C) On
 - (D) For
- This is a perfect place ------ fresh baked breads and tasty entrées while taking in the view of our beautiful city's skyline.
 - (A) enjoy
 - (B) enjoys
 - (C) to enjoy
 - (D) are enjoyed
- **9.** ------ you're there for dinner, be sure to try the chef's specialty, maple-orange turkey.
 - (A) Whereas
 - (B) Thereby
 - (C) If
 - (D) Unless
- **10.** To enjoy a breathtaking view of the Torga River, ------ to Torga Terrace on Aspen Street.
 - (A) head
 - (B) heads
 - (C) heading
 - (D) to head

- **11.** Torga Terrace is a ------ steakhouse that uses only the highest quality meats, and you'll find their filet mignon to be especially mouthwatering.
 - (A) traditionally
 - (B) tradition
 - (C) traditional
 - (D) traditions
- **12.** Be sure to book ------ for a good spot on the patio, as tables are known to fill up quickly when the weather's nice.
 - (A) prior
 - (B) formerly
 - (C) forehead
 - (D) ahead
- **13.** ------, if you like your food spicy and exotic, try the Bangalore Garden Restaurant.
 - (A) Fine
 - (B) Final
 - (C) Finally
 - (D) Finest
- **14.** ------ on one of their hot Indian curry dishes while inhaling the scents of their beautiful patio garden.
 - (A) Dinner
 - (B) Meal
 - (C) Feast
 - (D) Delicious
- **15.** Make sure to have water available, as some of their dishes ------ extremely hot.
 - (A) is
 - (B) are
 - (C) will have been
 - (D) to be

- **16.** These ------ only a few of the many outdoor options available to you this summer here in the city of Millet.
 - (A) is
 - (B) are
 - (C) be
 - (D) to be
- **17.** If you have any comments, or would like to ------ another restaurant, please feel free to contact me and I'll try to mention it in my next column.
 - (A) comment
 - (B) recommend
 - (C) refund
 - (D) mend
- **18.** I wanted to let you know that I ------ enjoyed your article on summer hotspots in the newspaper this past week.
 - (A) real
 - (B) really
 - (C) reality
 - (D) realism
- **19.** I ------ to Torga Terrace yesterday and was very impressed.
 - (A) go
 - (B) gone
 - (C) goes
 - (D) went
- **20.** The filet mignon was ----- and I really loved the patio scenery.
 - (A) excel
 - (B) exceed
 - (C) excellent
 - (D) excellently

- **21.** I hope ------ the other two restaurants you listed sometime soon.
 - (A) try
 - (B) tried
 - (C) trying
 - (D) to try
- **22.** I noticed that your article didn't ------ a vegetarian option, so I thought I would make a suggestion.
 - (A) talk
 - (B) speak
 - (C) mention
 - (D) say
- **23.** There is a new restaurant ------ Parker Avenue near the edge of the city, called Angela's Alcove, which opened last month.
 - (A) to
 - (B) at
 - (C) in
 - (D) on
- **24.** Their patio has a wonderful view of the Hillhurst Forest Park, and their menu is ------ of interesting choices.
 - (A) all
 - (B) full
 - (C) everything
 - (D) whole
- **25.** I've ------ there for dinner a few times and can't forget the fantastic taste of their fettuccine pesto.
 - (A) be
 - (B) to go
 - (C) been
 - (D) gone

- **26.** They also have an impressive variety of ------ dessert choices.
 - (A) healthy
 - (B) health
 - (C) healthiest
 - (D) healthily
- **27.** They are only \$5 a dish, and are all made with locally ------ fruit.
 - (A) grow
 - (B) growing
 - (C) grown
 - (D) grew
- **28.** I'm hoping for a chance to try their lunch menu ------ because it also looks quite good.
 - (A) soon
 - (B) formerly
 - (C) recently
 - (D) just now
- **29.** It includes falafel pitas and fresh Greek salads, ------ tofu soup and chickpea soup.
 - (A) also
 - (B) as well as
 - (C) otherwise
 - (D) while
- **30.** If you are ------ to, please mention this place in next week's article.
 - (A) possible
 - (B) capable
 - (C) enable
 - (D) able

- **31.** It's a new business, ------ I'm sure they would appreciate the publicity.
 - (A) but
 - (B) so
 - (C) yet
 - (D) adversely
- **32.** Thanks again for your ----- and informative articles.
 - (A) interest
 - (B) interests
 - (C) interesting
 - (D) interested
- **33.** I look forward to reading next week's -----.
 - (A) edition
 - (B) edit
 - (C) editing
 - (D) edited
- **34.** We thank you for your interest in our company, ------ our swimming pool design and installation services.
 - (A) specific
 - (B) specifically
 - (C) specification
 - (D) specifics
- **35.** You recently expressed a desire ------ an in-ground swimming pool for your estate.
 - (A) purchase
 - (B) purchases
 - (C) to purchase
 - (D) purchasing

- **36.** It is important when ------ a swimming pool to consider the size and condition of the lot.
 - (A) choose
 - (B) chooses
 - (C) choosing
 - (D) chosen
- **37.** For example, if you have large portions of the lot ------ to gardens, it may be necessary to reduce the garden size to accommodate the swimming pool and surrounding patio.
 - (A) devoting
 - (B) devoted
 - (C) devote
 - (D) devotes
- **38.** Our company can assist you in ------ the landscape in order to create a pleasant environment.
 - (A) remodeling
 - (B) remodel
 - (C) remodeled
 - (D) being remodeled
- **39.** -----, many clients have difficulty choosing the material for their pool patio.
 - (A) Similar
 - (B) Similarly
 - (C) Similarity
 - (D) Similarities
- **40.** We ------ recommend a simple slate gray stone as it coordinates well with outdoor furniture.
 - (A) amazingly
 - (B) surprisingly
 - (C) quickly
 - (D) commonly

リーディングパート復習問題 400 - TEST 7-

- Our design team, however, can assist you in choosing the color and shape of the patio stones in ------ to ensure they match with the appearance of surrounding buildings.
 - (A) preparation
 - (B) addition
 - (C) responsible
 - (D) order
- **2.** Lastly, choosing a pool shape and size ------ a very large task.
 - (A) be
 - (B) is
 - (C) are
 - (D) to be
- **3.** We recommend that you request one of our design ------ to visit your property in order to develop some mock designs.
 - (A) special
 - (B) specially
 - (C) specialist
 - (D) specialists
- **4.** I have enclosed a ------ product list as well as our yearly design magazine.
 - (A) all
 - (B) full
 - (C) every
 - (D) each
- **5.** Please take a look at some of the sample designs and do not hesitate to ------ me directly with any questions.
 - (A) contact
 - (B) be contacted
 - (C) contacted
 - (D) contacting

- **6.** I look forward to working with you through every stage of design and ----- of your swimming pool.
 - (A) developed
 - (B) developing
 - (C) development
 - (D) develop
- **7.** I am pleased to be ------ to offer my thoughts and opinions regarding the services your company, Sunscape Gardening, has provided me with this summer.
 - (A) possible
 - (B) enable
 - (C) able
 - (D) capable
- **8.** I have attached the complete customer service survey you sent me, but I would like to make some ------ comments.
 - (A) additional
 - (B) addition
 - (C) additionally
 - (D) adding
- **9.** I have been extremely happy with the work that Sunscape Gardening ------ for my business, the WestField Golf Course.
 - (A) does
 - (B) is doing
 - (C) done
 - (D) has done
- **10.** This was the first year I decided to hire a landscaping company ------ than run my own landscaping department.
 - (A) more
 - (B) rather
 - (C) shorter
 - (D) faster

- **11.** I must say, the work Sunscape Gardening did was far superior to what I had been able to complete and it took away a large portion of the pressure that comes with ------ a big business.
 - (A) running
 - (B) run
 - (C) ran
 - (D) being run
- **12.** Many of my regular customers have commented ------ the quality of the grass, as well as the beauty of the manicured gardens and lawns.
 - (A) at
 - (B) along
 - (C) on
 - (D) in
- **13.** I would certainly ------ to request Sunscape Gardening's services for next season.
 - (A) get
 - (B) have
 - (C) use
 - (D) like
- **14.** The last time we ------, you mentioned that Sunscape Gardening would be expanding its services to some light stone work.
 - (A) had spoken
 - (B) speak
 - (C) spoke
 - (D) have spoken
- **15.** ------ this is true, I would like to get some more information from you about this.
 - (A) Whereas
 - (B) Thus
 - (C) If
 - (D) While

- **16.** I have a walkway that needs ------ repaired next season.
 - (A) being
 - (B) to be
 - (C) are
 - (D) will be
- 17. Could you please e-mail me any information you ------ about your new service packages?
 - (A) have
 - (B) are had
 - (C) having
 - (D) had had
- **18.** Thank you so much for your help. I look forward to hearing ------ you.
 - (A) to
 - (B) for
 - (C) from
 - (D) with
- **19.** Thank you once again ------ choosing Comfort Suites.
 - (A) to
 - (B) along
 - (C) toward
 - (D) for
- **20.** The following ------ the details of your confirmed online booking.
 - (A) is
 - (B) are
 - (C) be
 - (D) has been

- **21.** Please contact us as soon as possible if any of these details are not ------.
 - (A) accuracy
 - (B) accurately
 - (C) accurate
 - (D) accusation
- **22.** Also, if you would like to take advantage of our free airport shuttle, please let us ------ in advance.
 - (A) to know
 - (B) knowing
 - (C) known
 - (D) know
- **23.** As a valued member of our rewards club, we appreciate your patronage and look forward to providing you ------ a comfortable and relaxing holiday.
 - (A) for
 - (B) to
 - (C) with
 - (D) on
- 24. Furthermore, if you would like to receive redeemable bonus points on your membership card, be sure to complete the Comfort Suites quality survey ------ completion of your stay.
 - (A) at
 - (B) upon
 - (C) in
 - (D) to
- **25.** I always enjoy my trips to New Zealand, and I'm glad that I've found such an ------ and enjoyable place to stay.
 - (A) afford
 - (B) affording
 - (C) afforded
 - (D) affordable

- **26.** Their friendly staff ------ us at the airport and treated us very well throughout the trip.
 - (A) greet
 - (B) greeted
 - (C) greeting
 - (D) to greet
- **27.** I was ------ impressed with the effort they put into making my children feel comfortable.
 - (A) especially
 - (B) adversely
 - (C) prominently
 - (D) commonly
- **28.** The room they gave us ------ spotless, and we didn't have any difficulties or inconveniences during our stay.
 - (A) is
 - (B) are
 - (C) was
 - (D) have been
- **29.** I ------ definitely book with this Comfort Suites location again in the future.
 - (A) was
 - (B) am
 - (C) will be
 - (D) will
- **30.** As many of you are -----, Globe Publishing has just agreed on a contract with Headlines magazine.
 - (A) away
 - (B) aware
 - (C) awake
 - (D) awash

- **31.** We are very excited about this opportunity to further ------ our international business.
 - (A) expand
 - (B) expanded
 - (C) expansion
 - (D) expanding
- **32.** Headlines magazine is a very successful ------ that has continued to grow in popularity over the past seven years.
 - (A) public
 - (B) publication
 - (C) publicize
 - (D) publicly
- **33.** It is now ------ by over ten thousand people every month.
 - (A) ordering
 - (B) ordered
 - (C) order
 - (D) orders
- **34.** As a result of this new contract, Globe Publishing is now seeking to hire new employees to ------ positions that will soon be opening.
 - (A) fall
 - (B) fill
 - (C) fail
 - (D) find
- **35.** Most prominently, we are seeking a senior editor to coordinate with Headlines magazine's journalists and photographers to ensure that the editing and printing process ------ smoothly.
 - (A) run
 - (B) ran
 - (C) have run
 - (D) running

- **36.** This position will be a very demanding job, and will require someone with ------ editing experience and strong references.
 - (A) extend
 - (B) extensive
 - (C) extending
 - (D) extension
- **37.** The chosen candidate will also -----expected to relocate to the greater Melbourne area.
 - (A) is
 - (B) are
 - (C) be
 - (D) been
- **38.** If any ------ employees would like to apply for this position, or know someone who would fit our needs, please have a complete application package sent to my office by the end of this month.
 - (A) lack
 - (B) immediate
 - (C) recent
 - (D) current
- **39.** My name is Seri Moon and I'm writing to express my great interest in the position of senior editor ------ Globe Publishing.
 - (A) with
 - (B) at
 - (C) in
 - (D) on
- **40.** I was ------ of this position by Christopher Lewis, a marketing assistant in your company.
 - (A) announced
 - (B) addressed
 - (C) notified
 - (D) recruited

リーディングパート復習問題 400 - TEST 8-

- **1.** I believe that I would be a perfect fit for this position ------ of my experience and education.
 - (A) because
 - (B) despite
 - (C) account
 - (D) kind
- I graduated with honors from the University of Sydney, and I have worked as an editor's ------ for the past four years under James Crombey, the editor in chief of Focus Publications.
 - (A) assist
 - (B) assistance
 - (C) assistant
 - (D) assisting
- **3.** ------ this time I became very familiar with the use of editing programs and printing procedures.
 - (A) When
 - (B) While
 - (C) During
 - (D) So far
- **4.** If chosen for this position, I would be -----to move to Melbourne promptly and start as soon as possible.
 - (A) capable
 - (B) possible
 - (C) able
 - (D) unable
- **5.** Along with my résumé, please find -----reference letters from my university professor, Brent Harding, as well as from Mr. Crombey.
 - (A) attach
 - (B) attaching
 - (C) to attach
 - (D) attached

- **6.** Thank you for your time, and I look forward to hearing ------ you.
 - (A) for (B) from
 - (C) to
 - (D) by
- 7. Visitors to Knoxville University are required to have a parking ------ to park their vehicles on campus.
 - (A) permission
 - (B) permit
 - (C) permitting
 - (D) permitted
- **8.** Many clients want to communicate with us through phone calls and e-mails while others prefer to speak to us ------ person.
 - (A) with (B) at
 - (C) by
 - (D) in
- **9.** This is to serve as a reminder to all employees ------ during the spring hiring period of this year that management has scheduled your first performance evaluation.
 - (A) hiring
 - (B) hired
 - (C) to hire
 - (D) hires
- **10.** Department managers will be conducting ------ meetings from the 14th to 18th of this month.
 - (A) evaluate
 - (B) evaluating
 - (C) evaluation
 - (D) evaluated

- **11.** All new employees will be evaluated and terms of employment will ------.
 - (A) renegotiate
 - (B) be negotiating
 - (C) negotiates
 - (D) be negotiated
- **12.** ------ employees will be promoted to full salary positions based on their performance scores and will have access to additional benefits.
 - (A) Selection
 - (B) Selecting
 - (C) Selected
 - (D) To select
- **13.** For example, promoted ------ with families may choose to purchase a health insurance or dental insurance package.
 - (A) employment
 - (B) employers
 - (C) employing
 - (D) employees
- **14.** Be sure to discuss these options -----during your performance meeting with your department manager.
 - (A) periodically
 - (B) fully
 - (C) previously
 - (D) immediately
- **15.** They will be ------ for explaining all aspects of the transition to pre-selected candidates.
 - (A) response
 - (B) respondent
 - (C) responsible
 - (D) responding

- **16.** ------ the last board meeting, Steven Collins reported on the progress in implementing the new company-wide recycling program.
 - (A) With
 - (B) By
 - (C) At
 - (D) Beside
- **17.** The higher minimum wage approved by the California state government will lead to an ------ in the cost of labor for local businesses.
 - (A) increase
 - (B) increasingly
 - (C) increasing
 - (D) increased
- **18.** Mr. Ebihara will go to the meeting room and make sure everything ------ set up at least one hour before he presents his proposal to the new clients.
 - (A) are
 - (B) is
 - (C) was
 - (D) were
- **19.** Dwyer Roasters will produce instant Coffee both for local consumption ------ for overseas export.
 - (A) nor
 - (B) or
 - (C) but also
 - (D) and
- **20.** We spent days suggesting many ideas and eventually ------ them into a one-page overview for the CEO.
 - (A) summary
 - (B) summarize
 - (C) summarized
 - (D) summarizing

- **21.** Mr. Shin explained that the ------ marketing campaign for Seer's new diet drink is aimed at young men in their twenties.
 - (A) proposed
 - (B) proposing
 - (C) propose
 - (D) proposes
- **22.** The lease on the Ferry Building was just ------ by the current tenant for another five years.
 - (A) renewing
 - (B) renewal
 - (C) renewed
 - (D) renew
- **23.** As a valued member of our rewards club, we appreciate your patronage and look forward to ------ you with a comfortable and relaxing holiday.
 - (A) provides
 - (B) providing
 - (C) provision
 - (D) provided
- **24.** McDonnell Construction is proud to have ------ the Florida state government with the restoration of many important historical buildings in the state.
 - (A) assistance
 - (B) assistant
 - (C) assisted
 - (D) assisting
- **25.** Before preparing a business plan, all entrepreneurs should ------ the target markets for their business concepts.
 - (A) researching
 - (B) be researched
 - (C) research
 - (D) to research

- **26.** Akihiro Yamada, Director of Purchasing, is responsible ------ ensuring the prompt payment to all suppliers.
 - (A) on
 - (B) for
 - (C) with (D) to
 - ,
- **27.** The government has implemented -----number of new fiscal policies addressing the current economic crisis.
 - (A) the
 - (B) a
 - (C) several
 - (D) some
- **28.** With the ------ of Dr. Philip Holdings, Ms. Tetsuyo Greene will present the team's research results at the UBJ Biotech Research Symposium herself.
 - (A) retire
 - (B) retires
 - (C) retirement
 - (D) retiring
- 29. Mr. Billon's two o'clock flight to Houston was delayed because of fog, but only ------ fifteen minutes.
 - (A) to
 - (B) on
 - (C) with
 - (D) for
- **30.** Orders ------ by 2:00 P.M. on weekdays will be processed and shipped by the end of the next business day.
 - (A) submitted
 - (B) omitted
 - (C) implemented
 - (D) conducted

- **31.** Yocchi Wellness Center is ------ to announce that it will be expanding its range of services as well as adding several new clinic locations.
 - (A) delight
 - (B) delighting
 - (C) delighted
 - (D) to delight
- **32.** In addition to ------ headquarters located in the prestigious Conners Private Hospital, Yocchi Wellness Center will open three more clinics in regional satellite cities.
 - (A) they
 - (B) them
 - (C) their
 - (D) themselves
- **33.** In order to cope with the increasing demand for services, owner and founder Dr. Robert Linde will also offer an after-hours service for those who cannot meet the ------ scheduled clinic hours.
 - (A) regularly
 - (B) periodically
 - (C) formerly
 - (D) immediately
- 34. All Yocchi Wellness Centers will offer extended hours ------ 9 P.M. Monday through Friday.
 - (A) from
 - (B) until
 - (C) at
 - (D) in
- **35.** For more information, including the names of participating health professionals, please ------ www.yocchiwellness.ca.
 - (A) confirm
 - (B) notify
 - (C) visit
 - (D) inform

- **36.** This position will be a very ------ job, and will require someone with extensive editing experience and strong references.
 - (A) demanded
 - (B) demands
 - (C) demanding
 - (D) demand
- **37.** The chosen candidate will also be expected to relocate ------ the greater Melbourne area.
 - (A) for
 - (B) with
 - (C) to
 - (D) along
- **38.** If any current employees would like to apply for this position, or know someone who would fit our needs, please have a ------ application package sent to my office by the end of this month.
 - (A) complete
 - (B) completing
 - (C) completed
 - (D) completely
- **39.** My name is Seri Moon and I'm writing to express my great interest in the position of senior ------ at Globe Publishing.
 - (A) edit
 - (B) editor
 - (C) edition
 - (D) editing
- **40.** I was ------ of this position by Christopher Lewis, a marketing assistant in your company.
 - (A) notified
 - (B) announced
 - (C) confirmed
 - (D) verified

リーディングパート復習問題 400 - TEST 9-

- Thank you for your ------ regarding the installation and usage of the scheduling software your company, Pike Law Firm, has recently purchased.
 - (A) inquire
 - (B) inquisitive
 - (C) inquiring
 - (D) inquiry
- Our software ------ to make the administration, scheduling and record-keeping of legal firms much easier for assistants and receptionists.
 - (A) designs
 - (B) is designing
 - (C) is designed
 - (D) designed
- **3.** I am aware, however, ------ the installation process may be a bit difficult.
 - (A) where
 - (B) which
 - (C) what
 - (D) that
- **4.** To assist you, I have attached our comprehensive installation guide, as well as a question and answer ------ to cover any additional problems.
 - (A) documents
 - (B) document
 - (C) documenting
 - (D) documentation
- **5.** Once you have installed the software, please follow the set-up guidelines and watch the introductory tutorial in order to ------ familiar with how our software works.
 - (A) become
 - (B) make
 - (C) get
 - (D) use

- **6.** If you are ------ having difficulty, please do not hesitate to contact me again.
 - (A) yet(B) already(C) not
 - (D) still
- **7.** I can arrange for a technician to visit your office and ------ a software demonstration at your convenience.
 - (A) utilize
 - (B) provide
 - (C) address
 - (D) reside
- **8.** This service is available at ------ additional charge.
 - (A) any
 - (B) no
 - (C) other
 - (D) much
- **9.** Thank you ------ for your interest in our products.
 - (A) again
 - (B) still
 - (C) yet
 - (D) already
- **10.** ------ professional investment advice from Michael Perrier on how to ensure a comfortable future.
 - (A) Got
 - (B) To get
 - (C) Getting
 - (D) Get

- **11.** ------ will learn about local and global housing markets, and be provided with tips and strategies for safe and profitable investments.
 - (A) Attendance
 - (B) Attendees
 - (C) Attending
 - (D) To attend
- **12.** Tickets are \$20 per seat, and ------ available at the door.
 - (A) is
 - (B) will have been
 - (C) will be
 - (D) has been
- **13.** Get information ------ Port Smith's job market and connect with local businesses at this year's networking lunch.
 - (A) on
 - (B) towards
 - (C) along
 - (D) with
- **14.** Representatives from over 45 businesses ------ expected to be in attendance.
 - (A) is
 - (B) are
 - (C) will have been
 - (D) to be
- **15.** Business reps should have their booths ------ up by 11:30 A.M.
 - (A) set
 - (B) setting
 - (C) to set
 - (D) to be set

- **16.** Don't ------ Port Smith's annual trade fair with companies representing 18 different countries from around the world.
 - (A) missing
 - (B) missed
 - (C) miss
 - (D) misses
- **17.** Get ------ and service demonstrations, samples and discounts from a wide range of retailers.
 - (A) production
 - (B) productivity
 - (C) product
 - (D) producing
- **18.** If you'd like to book a booth for your company, registration must be completed ------ January 15.
 - (A) before
 - (B) until
 - (C) at
 - (D) still
- **19.** Booths are limited, ----- don't delay.
 - (A) such
 - (B) but
 - (C) yet
 - (D) so
- **20.** Bestselling author Sasha Badke offers her advice ------ how to promote small businesses and what advertising mistakes to avoid.
 - (A) to
 - (B) on
 - (C) with
 - (D) among

- **21.** ------ are \$15 per seat and will be available at the door.
 - (A) Ticket
 - (B) Tickets
 - (C) Voucher
 - (D) Coupon
- **22.** Due to preparations for this year's trade fair, the February ------ meeting will be cancelled.
 - (A) commit
 - (B) communication
 - (C) commitment
 - (D) committee
- **23.** The next meeting will be held ------ the beginning of March.
 - (A) at
 - (B) within
 - (C) between
 - (D) in
- **24.** Thank you so ------ for becoming a volunteer with our center.
 - (A) most
 - (B) many
 - (C) more
 - (D) much
- **25.** ------ I mentioned in our phone call, the convention center has a lot of new events scheduled and we need as much help as we can get.
 - (A) Among
 - (B) As
 - (C) Amid
 - (D) Almost

- **26.** I've worked ------ the details for the first few months of the year, and have made a list of tasks for you to help with if you're available.
 - (A) out
 - (B) for
 - (C) in
 - (D) at
- **27.** The most urgent task we need to do ------ to contact a new speaker for the seminar coming next week.
 - (A) are
 - (B) were
 - (C) is
 - (D) have been
- 28. Michael Perrier was supposed ------ hosting the event, but has had to cancel unexpectedly.
 - (A) being
 - (B) will be
 - (C) to be
 - (D) been
- **29.** -----, Ted Luntasa had also shown some interest in leading this seminar.
 - (A) Lucky
 - (B) Lacking
 - (C) Luckily
 - (D) Lacking
- **30.** Please ------ him to find out if he is still available.
 - (A) contact(B) inform(C) notify(D) speak

- **31.** The second event ------ like your help with is on January 19th.
 - (A) ourselves
 - (B) our
 - (C) ours
 - (D) we'd
- **32.** We are hosting a community lunch and need someone to help organize booths for the ------ business representatives that will be attending.
 - (A) localize
 - (B) locally
 - (C) localizing
 - (D) local
- **33.** Finally, I understand that you have some ------ with website creation and maintenance.
 - (A) experience
 - (B) expenditure
 - (C) experiment
 - (D) excursion
- **34.** I would really ------ it if you could put the new events calendar onto our site.
 - (A) appreciate
 - (B) apply
 - (C) approve
 - (D) appoint
- **35.** If you have any ideas about how to ------ or improve the site, that would also be very helpful.
 - (A) search
 - (B) update
 - (C) situate
 - (D) remain

- **36.** If you are interested, I will send you the administrator ----- name and password.
 - (A) both
 - (B) other
 - (C) within
 - (D) login
- **37.** Thanks again for offering your time to the ------ center.
 - (A) convention
 - (B) conventional
 - (C) conventionally
 - (D) convent
- **38.** Due to a rainy weather forecast, today's Moreen Park Free Musical Performance, ------ for 11:30 A.M., has been cancelled.
 - (A) schedule
 - (B) scheduling
 - (C) to schedule
 - (D) scheduled
- **39.** For those of you who have made the trip to see popular concert violinist Rosa Marche give a free performance at the band shelter, we are very ------ for the inconvenience.
 - (A) happy
 - (B) sorry
 - (C) surprised
 - (D) amazed
- **40.** Given the recent heavy rain and the predicted upcoming storm, park management ------ to cancel all free musical performances for the next ten days.
 - (A) has decided
 - (B) decide
 - (C) had decided
 - (D) has been decided

リーディングパート復習問題 400 - TEST 10-

- Thank you for your inquiry regarding the installation and ------ of the scheduling software your company, Pike Law Firm, has recently purchased.
 - (A) user-friendly
 - (B) usefully
 - (C) useful
 - (D) usage
- Our software is designed to make the administration, ------ and record-keeping of legal firms much easier for assistants and receptionists.
 - (A) schedule
 - (B) scheduling
 - (C) scheduled
 - (D) to schedule
- **3.** I am aware, however, ----- the installation process may be a bit difficult.
 - (A) that
 - (B) which
 - (C) whose
 - (D) where
- **4.** To assist you, I have attached our comprehensive installation guide, ------ a question and answer document to cover any additional problems.
 - (A) as well as
 - (B) as much as
 - (C) as many as
 - (D) as far as
- Once you have installed the software, please follow the set-up guidelines and watch the introductory tutorial in order to become ------ with how our software works.
 - (A) familiar
 - (B) acquainted
 - (C) bored
 - (D) competitive

- **6.** If you ------ still having difficulty, please do not hesitate to contact me again.
 - (A) were
 - (B) will have been
 - (C) are
 - (D) will be
- **7.** I can arrange for a ------ to visit your office and provide a software demonstration at your convenience.
 - (A) technique
 - (B) technology
 - (C) technician
 - (D) technological
- **8.** This service is available ------ no additional charge.
 - (A) for
 - (B) at
 - (C) in
 - (D) of
- **9.** Thank you again for your interest in our
 - (A) prodigal
 - (B) products
 - (C) process
 - (D) procedure
- **10.** Get ------ investment advice from Michael Perrier on how to ensure a comfortable future.
 - (A) professionalism
 - (B) profession
 - (C) pros and cons
 - (D) professional

- **11.** Attendees will learn about local and global housing markets, and be provided with tips and strategies for ----- and profitable investments.
 - (A) safes
 - (B) safety
 - (C) safely
 - (D) safe
- **12.** ------ are \$20 per seat, and will be available at the door.
 - (A) Tickets
 - (B) Ticket
 - (C) Ticketing
 - (D) To ticket
- **13.** Get information on Port Smith's job market and connect with local ------ at this year's networking lunch.
 - (A) business
 - (B) businesses
 - (C) busy
 - (D) busying
- **14.** Representatives from over 45 businesses are expected to be in -----.
 - (A) attention
 - (B) attendees
 - (C) attendance
 - (D) attendee
- **15.** Business reps should have their booths ------ up by 11:30 A.M.
 - (A) setting
 - (B) to set
 - (C) set
 - (D) to be set

- **16.** Don't miss Port Smith's annual trade fair with companies ------ 18 different countries from around the world.
 - (A) representative
 - (B) representation
 - (C) representing
 - (D) represent
- **17.** Get product and service demonstrations, samples and ------ from a wide range of retailers.
 - (A) discounts
 - (B) discount
 - (C) discounting
 - (D) discounted
- **18.** If you'd like to book a booth for your company, registration must be ------ before January 15.
 - (A) completing
 - (B) completed
 - (C) completely
 - (D) completion
- **19.** Booths are limited, ----- don't delay.
 - (A) as
 - (B) if
 - (C) when
 - (D) so
- **20.** ------ author Sasha Badke offers her advice on how to promote small businesses and what advertising mistakes to avoid.
 - (A) Featuring
 - (B) Acknowledging
 - (C) Respecting
 - (D) Bestselling

- **21.** Tickets are \$15 per ----- and will be available at the door.
 - (A) seat
 - (B) seating
 - (C) seated
 - (D) seats
- **22.** Due to ------ for this year's trade fair, the February committee meeting will be canceled.
 - (A) preparations
 - (B) preparation
 - (C) prepare
 - (D) prepared
- **23.** The next meeting will be held ------ the beginning of March.
 - (A) in
 - (B) at
 - (C) until
 - (D) for
- **24.** Thank you so much for ------ a volunteer with our center.
 - (A) becoming
 - (B) become
 - (C) becomes
 - (D) became
- **25.** As I mentioned in our phone call, the convention center has a lot of new events ------ and we need as much help as we can get.
 - (A) scheduling
 - (B) schedule
 - (C) to schedule
 - (D) scheduled

- **26.** I have worked out the ------ for the first few months of the year, and have made a list of tasks for you to help with if you're available.
 - (A) dimensions
 - (B) deliveries
 - (C) details
 - (D) deliberations
- **27.** The most urgent task we need to do is -----a new speaker for the seminar coming next week.
 - (A) contact
 - (B) contacted
 - (C) to contact
 - (D) being contacted
- **28.** Michael Perrier was ------ to be hosting the event, but has had to cancel unexpectedly.
 - (A) supposing
 - (B) suppose
 - (C) supposes
 - (D) supposed
- **29.** Luckily, Ted Luntasa had also shown some interest in ------ this seminar.
 - (A) leading
 - (B) operating
 - (C) arguing
 - (D) hiring
- **30.** Please ------ him to find out if he is still available.
 - (A) inform
 - (B) notify
 - (C) announce
 - (D) contact

- **31.** The second event we'd like your ------ with is on January 19th.
 - (A) helping
 - (B) help
 - (C) helpful
 - (D) helpfully
- **32.** We are hosting a community lunch and need someone to help organize booths for the local business ------ that will be attending.
 - (A) representation
 - (B) representatives
 - (C) representing
 - (D) represents
- **33.** Finally, I understand that you have ------ experience with website creation and maintenance.
 - (A) some
 - (B) all
 - (C) any
 - (D) many
- **34.** I would really appreciate it if you could -----the new events calendar onto our site.
 - (A) prevent
 - (B) impede
 - (C) prohibit
 - (D) put
- **35.** If you have any ideas about how to update or improve the site, ------ would also be very helpful.
 - (A) which
 - (B) who
 - (C) that
 - (D) where

- **36.** ------ you are interested, I will send you the administrator login name and password.
 - (A) Whereas
 - (B) While
 - (C) If
 - (D) Although
- **37.** Thanks again for offering your time to the ------ center.
 - (A) converse
 - (B) conversion
 - (C) conversance
 - (D) convention
- **38.** Due to a rainy weather forecast, today's Moreen Park Free Musical Performance, ------ for 11:30 A.M., has been cancelled.
 - (A) scheduled
 - (B) scheduling
 - (C) schedule
 - (D) schedules
- **39.** For those of you who have made the trip to see popular concert violinist Rosa Marche ------ a free performance at the band shelter, we are very sorry for the inconvenience.
 - (A) is given
 - (B) give
 - (C) gave
 - (D) has been given
- **40.** Given the recent heavy rain and the -----upcoming storm, park management has decided to cancel all free musical performances for the next ten days.
 - (A) prediction
 - (B) predicted
 - (C) predict
 - (D) predicting